

Points	Description
	<ul style="list-style-type: none"> • 1-50 hours: 1 hour =1 point • 50-60 hours: 1 hour = .5 point • 60+ hours = No Additional Points <p style="text-align: right;">MidTerm Hours: _____ Final Hours: _____</p>
	<p>Participation:</p> <ul style="list-style-type: none"> • +2 for students who are eager helpers, insure that tasks are completed well and look for areas where they can help. Students should demonstrate an eagerness to go above and beyond what is required and to jump at every opportunity to learn. • 0 for students who show up to all work and work hard while on the call. • -5 for students who are unreliable, who need close supervision to do their quality work, who may not follow through on projects. • -10 for students with serious reliability problems.
	<p>Organization:</p> <ul style="list-style-type: none"> • +2 for students who are clearly on top of this and provide better ways for work to be done and find ways to make our facilities easier for others to use. • 0 for students who show up to all calls, keep themselves organized, and keep track of things while working on a project. • -5 for students who have trouble keeping track of what we are doing or who fail to take appropriate notes on the job.
	<p>Quality of Work:</p> <ul style="list-style-type: none"> • +2 for exceptional work done with minimal supervision. All details attended to and student has cleaned up after the project as well. • 0 for well done work that meets the letter of the job. • -2 for work that leaves a mess, is incomplete, isn't clearly organized or that takes significantly longer than it should. • -4 for work marginal work that meets the basic immediate needs but will eventually have to be redone, work that meets the letter of the job but is difficult for others to understand after the fact, work that lacks appropriate documentation. • -8 for work that has to be redone.
	<p>Contribution to the Work Environment</p> <ul style="list-style-type: none"> • +2 Others enjoy working with you and crews are generally more efficient and effective with you. You ask truly interesting, thought provoking questions, help others to understand by offering explanation, maintain a personal interest in the subject matter, and contribute information and opinions beyond the readily available information. • +1 You get the work done and everyone gets along with you, ask questions related to understanding the details of the subject matter, help others to understand, maintain personal interest in the subject matter and contribute information that is basic to the course work. • 0 You don't cause any difficulty on the crew, maintain a personal interest in the subject matter, and ask relevant questions which clarify facts or issues and helps other to understand. • -2 You do not ask questions or offer information or assistance to others but respond when asked of information or assistance. • -4 You opt out of involvement offering little or failing to respond to questions and situations. • -8 You hamper the progress of the crew through distracting and goofing off, bullying, or other behaviors that contribute to an unpleasant work experience. • Additional penalties may be applied for particularly egregious actions that undermine the productivity and efficacy of the crew.
	<p>Customer Service</p> <ul style="list-style-type: none"> • +2 You make performers feel comfortable. Visitors quickly trust that you will do everything you can to make their show as good as possible and that you have the skill to carry out. • 0 Visitors know you work on the crew and are willing to ask you questions that you do conscientiously work to answer. • -2 Visitors don't know you are there to help them. • -4 Visitors avoid asking you questions and don't feel that you are interested in helping them. • Learning <ul style="list-style-type: none"> • This class has less structure than other classes and to a much greater extent what you learn in this class is up to you. Just as it will be in the job world and during internships. We will be watching and prodding you to make the most of unstructured experiences but ultimately it is up to you to learn from what is around you.
	<p>Penalties:</p> <ul style="list-style-type: none"> • Miss a call: -12 Points • Late to a call: -3 Points • Egregious on the Job performance can be given any number of penalty points based on the transgression. In general, since you are expected to be learning, penalties will only be used if necessary. Minor infractions will be 3 points, large issues 6-12 points and for major issues that would result in firing in the real world you may be docked 20-50 points and barred from further work that semester.
<p>Total</p>	<p>MidTerm Time: _____ MidTerm Points: _____ Final Time: _____ Final Points: _____</p>